		GUIDELINES FOR LIFETIME ACHIEVEMENT AWARD		ANB/AWARDS	
Prepared by	Dr	Venkatesh Krishnamoorthy	Version: 03	Effective date	05/09/2018
Approved by	ANBAI Governing Council			Reviewed date	27/11/2020
Reviewed by	Dr	Alexander Thomas		Next review	26/11/2021

PREAMBLE


- The Lifetime Achievement award of ANBAI is an annual award, presented to an individual or Institution, for sustained and outstanding contribution to the cause of Postgraduate Medical Education in India in the NBE course structure.
- The LA award ceremony
 - The award shall be presented during the Annual ANBAI Conclave of the year
 - It shall be presented by the President, ANBAI and an official of the NBE
 - The President shall read out the citation, and present the plaque & citation to the recipient along with the NBE official
 - The recipient shall give a brief acceptance speech of 5 minutes

CRITERIA FOR AWARDING THE ANBAI LIFETIME ACHIEVEMENT AWARD

- This is not an award that will be awarded posthumously.
- The award is to be given to any person who in her / his capacity has contributed significantly to the establishment and growth of quality Postgraduate Medical education in the country, preferably in the NBE stream
- The nominee should be associated with an NBE Accredited Institution/policy making body of the Government
- If it is an Institution, it should be a member of ANBAI
- Nominee should be more than 60 years of age
- Nominee should have more than 20 years of exceptional, documented accomplishments in the field of postgraduate medical education
- Should exhibit inspirational leadership practices in the fields of both medical education and clinical excellence
- Should have made significant contribution to the advancement of the field
- If the recipient is a government nominee, there shall be a cooling period of 1 year, if she / he is being considered for a nomination

NOMINATION PROCEDURE

- The awardee shall be nominated by any of the ANBAI Governing Council members
- There shall be no invitation for an application
- The application, complete in all respects shall be sent to the office of the Secretary, ANBAI, before the 30th of June of that year

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- The nominator shall present a dossier containing the following, with a covering letter:
 - Summary of the nominee's qualifications and commitment to Postgraduate medical education
 - Resume detailing the education appointments, activities, memberships, awards and honours and other relevant data
 - Summary of contributions to the cause of Postgraduate Medical Education
 - Contributions to the advancement of the profession
 - Documents of research and creative scholarship activities

FINALISATION OF AWARDEE

- The nominees will be screened for completeness by the office of the Secretary - ANBAI
- Applications that are incomplete at the deadline will not be evaluated
- The members of the jury (President, ANBAI, Secretary, ANBAI, President, NBE, Executive Director, NBE), constituted by the ANBAI Governing Council will conduct the peer review of the nomination according to the established criteria for the award
- At the conclusion of the evaluation process, the jury will select and notify a single recipient for the year
- The jury may decide to not present the award in any particular year for documented reasons

EXPENSES

- It would be good to make provision for a corpus fund in the name of the ANBAI Lifetime Achievement Award, or fix a budgeted amount for the awardee expense
- The awardee will be provided local hospitality by ANBAI during the ANBAI Conclave. This will include accommodation as decided by the Organizing Committee and local transportation services.
- Travel expenses to the City of the ANBAI Conclave will be booked by the Organizing Committee. This will be economy class airfare or by train 2nd class AC. The booking arrangements have to be completed 2 months prior to the date of the Conclave.